

Introduction of Clients to bpl solicitors limited for Legal Work – Referral Agreement



bpl**solicitors**limited

Introducer/Company	
Full Address:	
Primary Contact Name:	
Telephone:	
Fax Number:	
Email address:	
FSA No:	

We would like to introduce our clients to you for the purpose of legal work. We understand that under the Solicitor's Code of Conduct 2007 ("the Code"), we can increase the base charges of bpl solicitors limited by any amount up to £300.

I understand that I must add my referral fee to the base fee and state the total amount to be charged to our client on each instruction. We will disclose this fee to the client in accordance with the Code and our own professional rules.

1. We accept the independence of the professional advice of bpl solicitors limited and accept that clients will receive impartial and confidential advice and are free to choose another solicitor. bpl solicitors limited will control the professional work in accordance with the instructions of the client.
2. We accept that bpl solicitors limited will not reveal any information without the client's consent.
3. We accept that bpl solicitors limited will review this agreement every six months in accordance with the Code.
4. We agree not to publicise bpl solicitors limited's services without their consent and their agreement to the content of any advertising.
5. We understand that all quoted fees are for properties in England & Wales only.
6. We understand that bpl solicitors limited reserve the right to not act for any client at their discretion.
7. We undertake that we will advise any referred client in the following terms:

"We undertake to comply with Rule 9 of the Solicitors' Code of Conduct published by the Solicitors Regulation Authority and any solicitor to whom we refer you is an independent professional from whom you may receive impartial and confidential advice. You are free to choose another solicitor."

Name	
Signature	
Position	
Date	

bpl ref: BD/IB

Introduction of Clients to bpl solicitors limited for Legal Work – Payment of fees



bpl**solicitors**limited

Introducer/Company	
Primary contact (for fees):	
E-mail of contact (for fees):	
VAT registration number: (or N/A if not registered)	

Bank account details (*payments made by BACS*)

Bank Name & branch:	
Sort Code:	
Account Number:	
Account Name:	
Other details:	

A monthly completions report is collated on the first working day following the previous month for completions.

This report will be posted to you to check. On receipt of the report, please send your invoice, if possible on letter headed paper.

On receipt of your invoice, your payment for that month will be made to your account by BACS.

If you have any queries with regard to payments, please contact us by e-mail; finance@bplaw.co.uk

Name	
Signature	
Position	
Date	

bpl ref: FD/KH